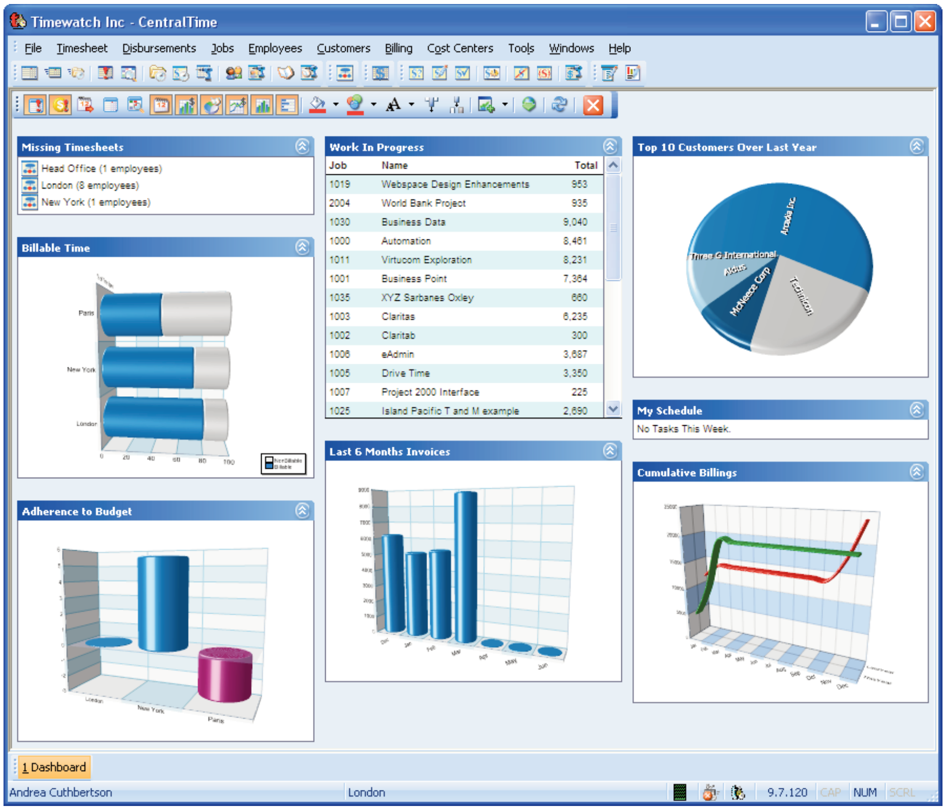
Introducing time® 9.7

Timewatch's new 9.7 suite of Time Recording, Billing, Resource Scheduling and Project Management solutions offers wide ranging upgrades to the core product set with advances in power, flexibility, usability, setup and reporting.

time® 9.7 includes new versions of central**time®**, personal**time®**, web**time®**, **WhiteSpace®** and project**time®** and new modules including a central**time®** Dashboard, web**time®** Dashboard, **WhiteSpace®** Multi-TimeZone Manager, **WhiteSpace®** and **Wallchart®** Exchange Integrator and action**time®**-*pro* a new system for automating reports, alerts, SMS messages, RSS feeds, interfaces or custom procedures.



*central**time**® with new Dashboard module*

The first thing you will notice about the new 9.7 range is the new design, look and feel and the new Dashboard modules which are currently available for central**time®** and web**time®**. There are changes to timesheet entry and setup, Drill Downs and Reporting, Job, Employee, Customer and Cost Centre Setup, a robust environment for both "personalising" or customising your system and maintaining it.

The 9.7 Range also incorporates technical advances which provides the platform for a range of updates and upgrades in the future.

New 9.7 Range from Timewatch

New Versions of;
- > personal**time®**
- > web**time®**
- > central**time®**
- > **WhiteSpace®**
- > project**time®**
- > **Exchange Integrator™**

Main Features;

central**time®**
- > **New look and feel**
- > **Easier timesheet setup**
- > **Improved timesheet entry**
- > **New Dashboard module**
- > **Improved Drill Downs**
  - > **Add / Remove Columns**
  - > **More Columns available**
  - > **Change Column order**
  - > **Includes Analysis Tags**
- > **Report Writer now Crystal XI**
- > **Personalisation Management**

web**time®**
- > **New look and feel**
- > **Faster Job/Project list**
- > **Import Timesheet from Calendar**
- > **Enhanced timesheet approval**
- > **Custom fields in timesheets**
- > **Firefox & Mozilla Support**
- > **New Dashboard module**
- > **New** web**time®** **for PDA's**

WhiteSpace®
- > **Greater Date range in Views**
- > **Booking Type Security**
- > **New TimeZone Module**
- > **Enhanced Exchange Integration**

project**time®**
- > **Enter timesheets within MS Project**
- > **New update timesheet actuals**
- > **Publish Estimates to** central**time®**
- > **Supports Project 2007**

New Modules:
- > central**time®** **Dashboard**
- > web**time®** **Dashboard**
- > **Blackberry Timesheet**
- > **WhiteSpace® TimeZone Module**
- > action**time®**

Timesheets

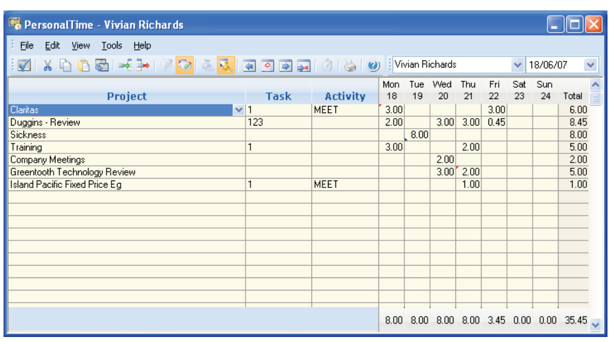
In central**time**®, the timesheet has been redesigned to incorporate Customer feedback and suggestions.

Employee setup is now easier, a new Tab on the Employee screen allows you to setup all of the details of a Timesheet user's account: their password, whether they enter time via web**time**® or personal**time**®, their Manager, profile and status.

The system can also send the user an email advising them their account is setup and how to access it. This makes it much easier for Administrators to setup users and much faster and easier for users to start using personal**time**® and web**time**®.

personal**time**®

With 9.7, personal**time**® has also been updated with a new user interface and can now connect directly to the central**time**® database, automatically and seamlessly updating itself with user setup parameters, assignments and terminology without the requirement to import or export data.



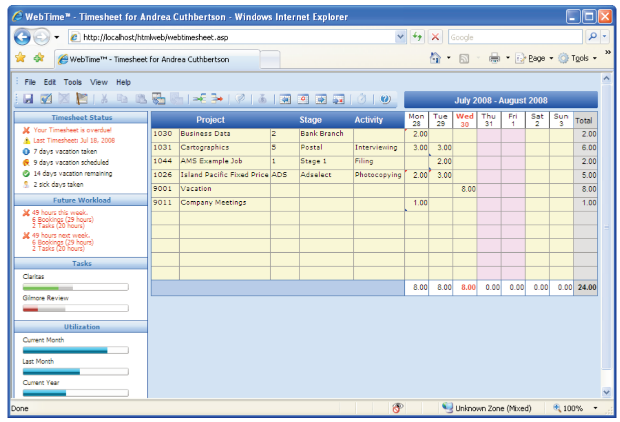
personal**time**® *9.7 timesheet entry screen*

The new interface makes it much easier to setup and support your personal**time**® users. Now, when users post their time, it is posted directly into central**time**®, without the need for any intervention by Administrators.

personal**time**® 9.7 is ideal for VPN users as it will operate in direct mode when the VPN is available, and operate in remote mode when disconnected from the office network.

web**time**®

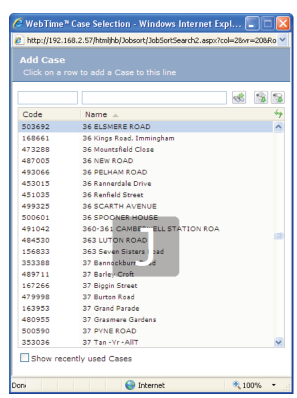
The latest version of web**time**® HTML has been redesigned to overcome the user interface and speed limitations inherent in Browser based applications. The new system offers an excellent alternative to the ActiveX version which is limited to Internet Explorer.



web**time**® *HTML with dashboard*

web**time**® 9.7 supports IE 6.X-7.0, Firefox and most Mozilla Browsers, and incorporatates our advanced Job listing facility, import timesheet from Calendar function and a new optional Dashboard.

The Job list is one of the most frequently used parts of web**time**® and has been completely redesigned for 9.7. The new list is faster, more responsive, easier to use and employs dynamic data paging to make the list just as fast with 50 Jobs as it is with 50 thousand. Advanced searching and filtering facilities with wild characters help further users find the Job they are looking for in seconds.

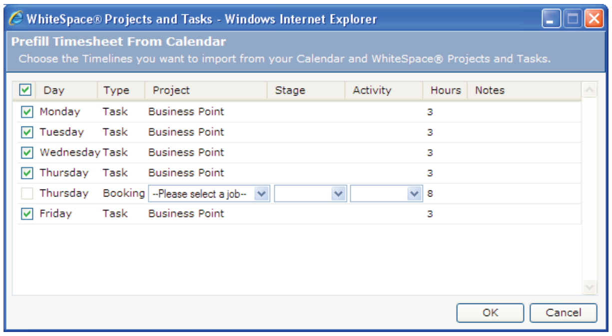


Job List with Index search

Users can rapidly drag up and down with a mouseover that shows the Name or Code of the present location in the list, a facility rarely available in a Windows application let alone a Web application.

With the new list you can also rapidly search using our new 0-9/A-Z Index which helps users scroll through any list size in seconds.

Flexible timesheet entry options in **webtime®** now include Hours-Decimal, Hours-Minutes and %age entry, and when implemented with **WhiteSpace®**, users can import time from their MS-Outlook Calendar, **WhiteSpace®** Bookings or Tasks.

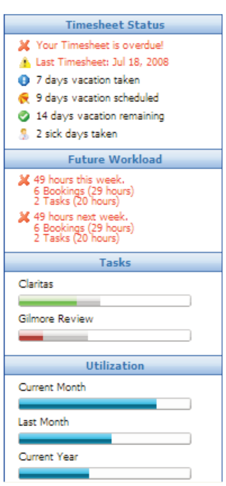


The "Import from Calendar" function displays a list of suggested timelines. The user can choose which items to import and amend the hours and notes, making it even easier for users that use Outlook or **WhiteSpace®** to enter their timesheet.

Timesheet authorisation has also been enhanced and now allows managers to send a note to the user as to why their timesheet was rejected.

Optional webtime® Dashboard

The new **webtime®** dashboard provides valuable, feedback to users to help them maintain their timesheet and manage their day to day tasks.

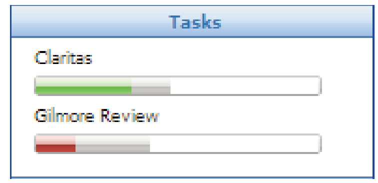


webtime® dashboard

Timesheet Status alerts, instantly advises users if their timesheet is late, how much vacation and sick time has been taken and how much vacation time is available.

Each user's future workload is detailed to help them better plan the weeks ahead as well as alert Administrators to overloaded weeks and bottlenecks in the Tasks they need to perform.

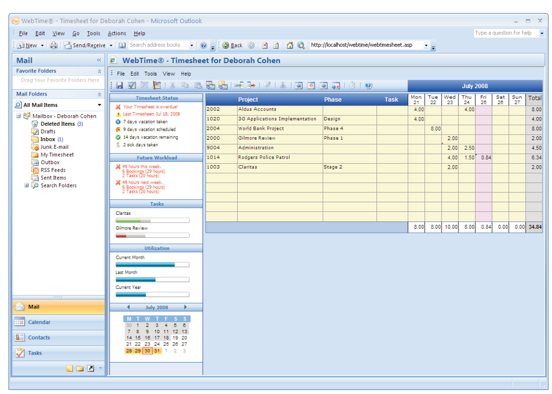
Project Task Status is a powerful facility that utilizes Resource Scheduling data from **WhiteSpace®** with project actuals from **webtime®** to show up-to-the-minute Task progress and indicate whether the user has the availability to complete the Task on time.



The gauge shows time completed and a gray background to show what should have been completed to date. A **green** bar shows that all is good and the user is able to complete the Task on time. **Orange** warns the user that although they can still complete the Task on time, their availability is becoming tight. **Red** advises the user that it is not possible to complete the task based on the person's availability.

Outlook Timesheet

Designed for Outlook 2007, users can now dock **webtime®** within Outlook and seamlessly move between Mail, Calendar, Tasks and Timesheet allowing users to keep their timesheet open all day within their familiar Outlook environment.



Outlook users can also take advantage of the **webtime®** dashboard, and when our Exchange Integrator is installed, users can even transfer timesheets from their Outlook Calendar.

This seamless integration with Outlook further enhances the user friendliness of timesheet entry and the transfer from Calendar function saves time and improves timesheet accuracy

webtime® PDA 9.7

The latest webtime® for PDA's has been enhanced to include **Timesheet Analysis** and is now available for any PDA device with a web connection, including SmartPhone, PocketPC, Blackberry and Apple iPhones.

Blackberry running webtime® PDA

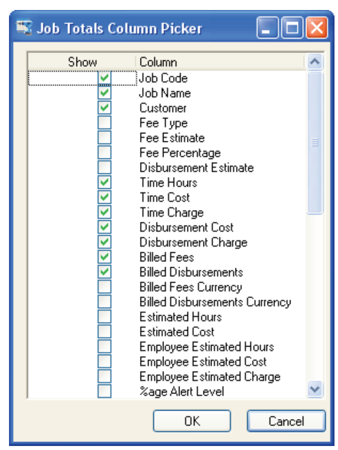
Irrespective of whether you use personaltime®, webtime®, or webtime® PDA, your users will find timesheet entry even easier with 9.7.

centraltime®

All of the main screens in centraltime® have been redesigned and streamlined. Job, Customer, Employee and Cost Centre screens are now resizable and can now be loaded multiple times. For example you can load multiple Jobs screens simultaneously, create or amend Charge-Rates whilst setting up a Job, or modify timesheets whilst within Billing etc. which allows for easier setup, maintenance and day-to-day usage.

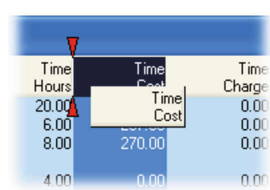
centraltime® Drill Downs have been dramatically enhanced. There are now more drill downs available, allowing you to drill from a Job, to a Summary to all Employees' time or to a specific Employee's time.

You can also now add and remove columns, choosing from a wider selection of standard fields as well as Multi-Currency fields and any of the Custom Analysis Tags that you have setup.



Choosing Drill Down Columns

In addition to defining the Columns you have, you can also re-arrange their order.



Moving a Drill Down Column

All Drill Down fields including your custom Analysis Tags are available within the Report Writer, which has been upgraded to Crystal XI. The increased number of fields and inclusion of Analysis Tags in the Report Writer makes it much easier for everyday users to create a wider range of reports.

Whereas users previously needed knowledge of SQL and table linking to utilise Analysis Tags and additional data fields, the latest 9.7 Drill Downs make more of these fields available to end users at the click of a button. Simply by choosing the fields required from the list provided in the Report Wizard the fields are included in the report. These new facilities expand the report writing abilities of your users, allowing them greater access to the wealth of data available in central**time**® , whilst reducing the reliance on IT staff to create specific reports.

A new "Job Type" field allows analysis of Billable / Non Billable time and Employee Utilisation as a standard. Additionally, web**time**® utilises Job Types to provide feedback to users of their Vacation, Sickness, billable vs. non billable and utilization statistics.

central**time**® Personalizations

Customers that have personalizations, custom menus, custom Reports attached to Menus, created Report Schedules or defined Manager or Date fields will be aware of the administration overhead required to enable these facilities for each new user.

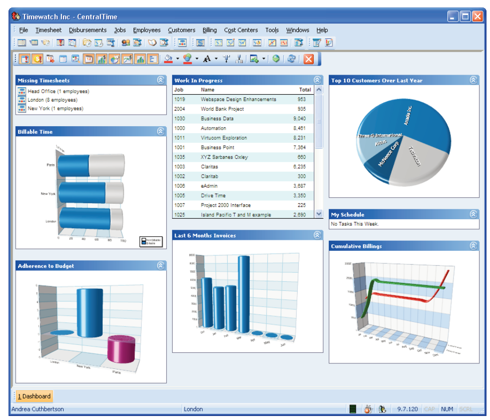
With 9.7 we've sought to not only expand this functionality to allow more complete and controllable customisation, but also decrease the administration overhead to setup and maintain these facilities.

To achieve this, a new Personalization function in central**time**® consolidates custom settings and functions including Menus, Reports and Personalizations. All of these are now managed centrally and can be specifically linked to each user's login, so every time you add a new user or setup a new PC, you need only install central**time**® and connect to your database. The system configures itself to provide the custom menus, reports and any Custom Personalizations you have.

New central**time**® Dashboard Module

The new Dashboard module plugs into the central document space in central**time**® and provides up to the minute information to users on items such as;

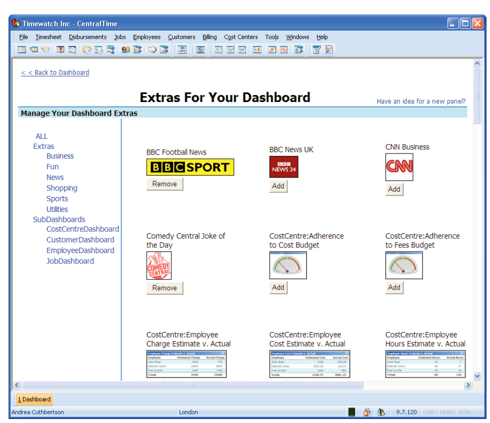
- Current late timesheet offenders
- Jobs with outstanding WIP
- Adherence to Budget
- Cumulative and comparative billings
- Productive time vs non-productive time
- Top Customers
- Other Key Performance Indicators



central**time**® *with Advanced 3D charting option*

The Dashboard is pre-configured with a standard set of Panels which you can turn on or off by User Security Group. Each user can then choose the content they want and the layout they want.

You can also download and add new Panels including handy Google Gadgets, RSS feeds, news and other items. If you are looking for a specific panel and it doesn't exist, you can suggest it through our Support Forum. There is also an Advanced Dashboard option which allows new panels to be created for you.



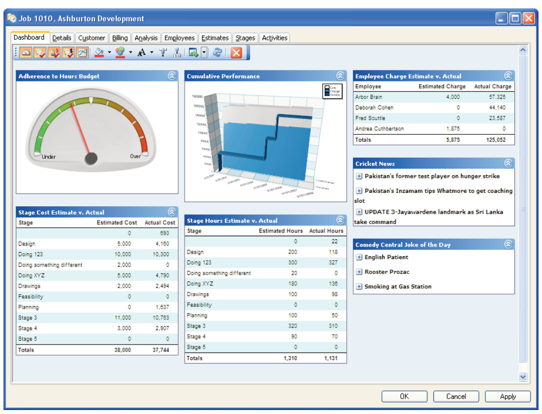
New Panels can be downloaded.

centraltime® - Advanced Dashboard

The Advanced Dashboard option extends the Dashboard to Jobs, Customers, Employees and Cost Centres and includes additional Panels that show information specifically for the Job, Customer, Employee or Cost Centre you are viewing.

For example the Job Panel includes:

- Gauge showing adherence to estimate
- Build up of Cost & Charge vs Billing
- Cumulative billing
- Current vs Last year billsings
- Employee Cost Estimate vs Actuals
- Employee Hours Estimate vs Actuals
- Stage Cost Estimate vs Actuals
- Stage Hours Estimate vs Actuals



Advanced Dashboard within the Job Properties Screen

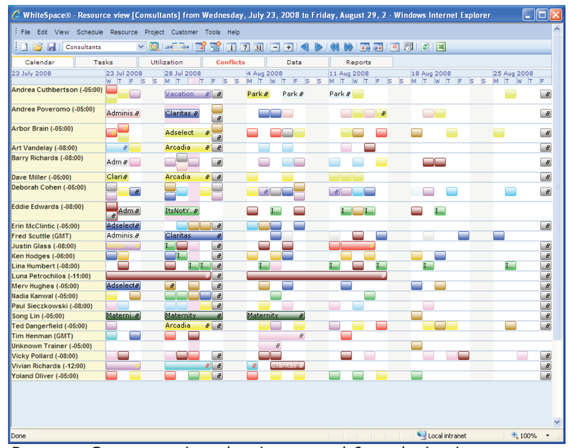
The Advanced Dashboard also incorporates an advanced 3D charting engine which upgrades all of the standard Dashboard Charts to 3D charts and allows new charts to be created specifically for you to incorporate into your Dashboard.

So if there is anything specific that the CEO or CFO or any Manager requires, it can be created for you and plugged into your dashboard.

WhiteSpace® 9.7

The latest version of **WhiteSpace®** also includes major changes.

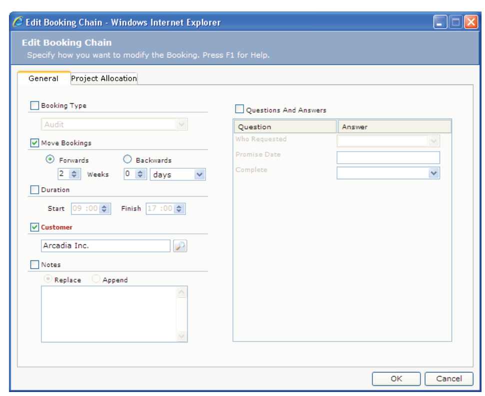
The first thing users will notice is that the View colours can be customised and the Summary Resource, Customer and Project views can now be extended beyond 31 days.



Resource Summary view showing around 6 weeks in view

Depending upon your screen resolution you could show up to 1 year in a view.

Security has been enhanced to allow Booking Types to be controlled to User level. This allows you to control which users can access, amend, delete or create Bookings by Booking Type.



Edit Chain allows you to edit multiple bookings

A new Edit and View Chain function allows you to more easily modify multiple bookings, simply choose the bookings in a chain you wish to amend, specify the attributes you wish to change and the system will update or move all chosen bookings.

Tasks have also been enhanced to allow Stages and Activities to be allocated to them. This allows you to more accurately define work on a specific Job and within web**time**®, users can import the Task into their timesheets with full Stage and Activity details.

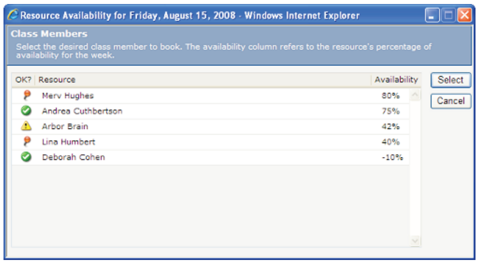
Over 200 usability enhancements, suggestions and technical amendments that have been made to streamline the usage of the system ranging from: the ability to double click on a time cell to make a booking when there is a pre-existing booking on that day, to more detail in the Booking Mouseover, the ability to double click on a Resource in a Summary view to drill to a detailed view of that resource, a Current Users screen so you can view who is currently logged in and Administrators can clear users where necessary to a double click on a Resource in a Summary view to zoom you to a detailed view of that Resource.C

Conflict Management & Advanced Scheduling

This new **WhiteSpace®** module expands the standard make booking functionality to provide Booking Type level control over conflicts as well as extended scheduling facilities.

New Booking Type rules allow you to specifiy whether conflicts are allowed or to be avoided. For example you may want to allow conflicting Provisional Bookings, but when a Confirmed booking is made, conflicts are disallowed.

Making bookings is further enhanced via feedback on conflicts as well as Resource availability, providing schedulers with the information they need to make more accurate scheduling decisions. In the example below requiring a Trainer, Merv is the current choice, Lina has a conflict, Arbor has an allowable conflict, Andrea and Deborah have free slots in their Calendar, but Deborah is over resourced.



Advanced Scheduling screen showing availability

TimeZone Module

A new TimeZone module is now available to allow you to fully manage Resources and Bookings across multiple TimeZones.

Resources and Users are allocated a default TimeZone and you can choose a TimeZone when making a booking. Bookings are typically made for a Resource in their home TimeZone, however if you need to make bookings for multiple Resources from Multiple TimeZones, you can specify the TimeZone in which the Booking will take place and the booking will be made at the correct time for all parties and displayed appropriately in their local TimeZone.

Bookings are TimeZone specific so you can view Resources, make bookings and report upon bookings with full TimeZone compliance. The TimeZone module can be added to existing non TimeZone implementations.

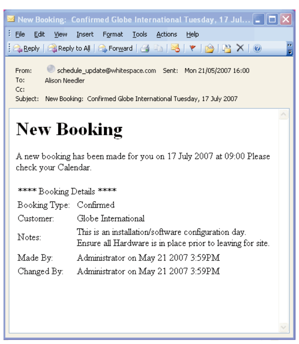
WhiteSpace® manages Multi-TimeZone bookings for the past, present and future and as Timezones rules frequently change it is crucial that the system maintains exact TimeZone rules and provides a mechanism to seamlessly update new rules as Governments around the world change them. To achieve this, your Support and Maintenance includes a subsciption to automatically receive updates throughout the year.

Exchange Integration

Seamless synchronisation between **WhiteSpace®** and Microsoft Outlook Calendars ensures that all of your users always have up to the minute information on their Schedule within MS-Outlook, OWA, PocketPC, Blackberry or whatever Outlook enabled tool they use.

As users make appointments or accept invitations in Outlook, they are automatically published in **WhiteSpace®** ensuring that Schedulers have accurate, up to date information on each of your Resource's true availability.

As bookings and appointments are amended, moved or deleted, the Exchange Integrator automatically and silently maintains their synchronisation. The system can also email notifications to users to advise them of additions, deletions or amendments.



Email notification users receive

As the system works directly with Exchange, it supports all Outlook Clients and systems that also work with Exchange, including;

- MS-Outlook 2007, 2003, 2000
- Outlook for Pocket PC
- Outlook Web Access (OWA)
- Blackberry
- SalesForce.com
- Microsoft CRM
- Sage CRM

The system is totally seamless to both Outlook and **WhiteSpace®** users. As bookings are made or changed in one system, they are automatically published in the other. The system also supports Outlook's Meeting Requests and can now support multiple Exchange Servers: an essential for multi site organisations.

The Exchange Integrator not only assists with Resource Scheduling, it also benefits Timesheet users by providing a method of importing Calendar items directly into their web**time®** timesheet. This saves users' time by entering the Job/Project, Stage, Activity, hours and notes from their Calendar and with the Dashboard, provides feedback to users of Task progress, %age complete and work to complete.

project**time®** - MS Project Link

The latest version of project**time®** now supports MS-Project 2007 and includes a number of new facilities including:

- New Timesheet entry within MSP
- Choice of Task Usage update method
  - Total time as a contiguous entry
  - Actual time entry to actual day
- Publish Task Names to central**time®**
- Publish estimates to central**time®**

The inclusion of the timesheet entry screen within MS-Project provides Project Managers with a method of entering, reviewing or updating timesheets directly from within MS-Project without requiring access to central**time®**. Project Plans can be updated with actual timesheets on either a rolling total basis or by updating the Task Usage sheet on an actual day by day basis, just as if you'd entered the Task Usage sheet manually.

This allows you to fully utilise MS-Project's in-built reports, for example run Estimates vs. Actuals reports within Project. You can also publish Project Summary estimates to central**time®** which can be used to compare estimates to actuals and update central**time®** Project Dashboard Adherence to estimates.

When Managers update MS-Project's Hours complete manually, MS-Project publishes time on consecutive days rather than the actual day the time was booked. To enter time by day, Managers had to enter actual hours from the Task Usage screen. Now, you can emulate both methods by choosing whether you want time entered as a total or day by day.

actiontime® (time®gate)

With 9.7, time®gate is rebranded as actiontime® and there are now 2 versions. The previous "application" version which runs on a PC and requires an Outlook account has been updated for 9.7 and forms actiontime® "Standard". Also available is the new "pro" version which runs as a Service on a Windows Server and offers:

- Sends personaltime® updates
- Receives personaltime® timesheets
- Auto missing timesheet alerts
- Auto scheduled report generation
- Configurable email alerts and reminders
- SMS Alerts
- Can automate data Import procedures
- Can automate data Export procedures
- Perform Data warehousing tasks
- Perform Web enabled workflow control
- Send **WhiteSpace®** and **Wallchart®** Booking update messages
- Runs as a Windows Service

Support Services

The Timewatch Support Site has also been upgraded to streamline support for the new 9.7 range. The latest support site includes;

- Updated Help and Knowledge base
- New updated Reports
- With offices in UK and US, extended Support hours are available.
- News section
- New Forum section accessible by all Customers is available to pose questions, read existing threads, provide your assistance or advice etc.
- New suggestion area for you to suggest new functionality and updates
- On-line voting system to allow you to rank other Customer's suggestions to help us prioritise new features
- New download area to access Dashboard updates on-line.
- Auto TimeZone database update function seamlessly updates **WhiteSpace®** databases of new TimeZone rules

With offices in the UK and the US all using the same global support system, Timewatch can now offer extended support hours to Customers that need the security of having their support issues worked on outside of their local office hours. Customers interested in this service should contact their Account Manager.

There are also a great number of new enhancements slated for inclusion in the 9.7 platform in the future, many of which have been derived from feedback of the questions posed to Consultants when they come on site to implement your Solutions.

Your existing suggestions will be listed in the Forum section of the Support site and we hope you will take time to vote and provide your feedback. We also ask you to become an active member in the Timewatch Customer Community and take advantage of the accessibility of the combined knowledge of the entire Timewatch Customer that the new Forum provides. This will help new Customers and existing customers alike and provide the environment for us all to work together to shape the enhancements for all Timewatch products in the future.